Detailed Room Information: Larger Spaces/Specalized Spaced

ROOM	Photos (tap on photo to see more)	Description	Approximate dimensions	Standard occupancy capacity - socially distanced	AV equipment in room (some portable AV equipment is available, separately)	Additional chairs/tables available	Possible to rearrange furniture	Notes/Restrictions
LARGER SPACES								
Sanctuary		Flexible space with large raised stage area for events, worship services and meetings. Piano and pipe organ available. Projection system with two screens. Excellent sound system.	44 ft x 70 ft plus 25 ft x 36' raised area wiih multiple levels	Max 462 plus 110 in balcony. In current configuartion there are chairs for 120 below plus pews for 100 in balcony (limited sight lines). Socially distanced seating is approximately 80 in chairs and 25 in balcony.	Sound system, projection system, organ, piano, stage lighting	Yes	Yes, except piano	This room cannot be reserved if another group has reserved the parlor. The piano cannot be moved and should not be used by unsupervised children. Projection system, sound system, stage lighting cannot be used without a paid technician. The accordion door to parlor should remain closed unless both spaces are reserved and being used. The pipe organ may be used by qualified individuals with prior approval.
Parlor		Flexible, more formal, space for meetings, gatherings with catered food and presentations. fireplace, piano, and small kitchen.	34 ft x 45 ft	Max 42 with sanctuary doors closed. Various configurations are possible. There are 33 padded folding chairs and (6) 6-ft tables available, as well as (2) 5-ft tables. Socially distanced = 20	No	Yes	Yes	This room cannot be reserved if another group has reserved the sanctuary. The piano cannot be moved and should not be used by unsupervised children. The accordion door to sanctuary should remain closed unless both spaces are reserved and being used. The fireplace does not work
Benson Hall		Flexible space for worship services, meetings and presentations, including theatrical productions.	39 ft x 50 ft plus stage	60 in current configuration. Fire code max occupancy is 342 people standing/160 in chairs (no tables) 50 (socially distanced)	Sound system, projection system, stage lighting	Yes	Yes	Stage lighting is available. Stage right and stage left spaces may be available for use. Electronic keyboard may be moved only by prior arrangement and is not to be used by tenants. This room cannot be rented if Fellowship Hall is rented by another group. Use of the kitchen must be arranged separately. The accordion door to Fellowship Hall should remain closed unless both rooms are reserved and being used. Sound system and projection system use requires a paid technician.
Fellowship Hall		Informal, flexible space for meetings, classes, and social events. Hardwood floor throughout makes the acoustics dificult for some types of presentations.	39 ft x 51 ft	For events at tables maximum capacity is 75. Fire code max occupancy is 342 people standing/160 in chairs (no tables). 50 max (socially distanced)	Sound system	Yes	Yes	This room cannot be rented if Benson Hall is rented by another group. Use of the kitchen must be arranged separately. The accordion door to Fellowship Hall should remain closed unless both rooms are reserved and being used. The sound system cannot be used by tenants without paid technician.
Fireside Room		This casual space is perfect for group meetings, youth events, children's groups, etc.	33' x 18' plus 18'x18' (ping pong)	The room seats 22 people on upholstered furniture and contains an additional 34 folding chairs. There are (2) 5-ft round tables. Socially distanced total space is 25	No	Yes	Yes	There may be some ping-pong equipment in the room but groups may want to provide their own. The fireplace does not work.
SPECIALIZED USE ROOMS								
Library		Comfortable space for adult meetings.	19' x 16'	8 people at table 3 (socially distanced)	TV with DVD/CD player and HDMI cable, plus Microsoft Wireless adapter.	Yes	No	Preference given to adult groups. This is not really a space appropriate for children

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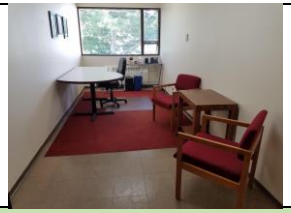
Large Kitchen		Non-certified "donation kitchen" can be used by groups to provide food to their members, at no charge to their members, or to make food for charitable donations. Paid certified food handler required.	14 ft x 30 ft	Socially distanced, maybe 5?	N/A	N/A	N/A	The kitchen is rented in conjunction with either Benson or Fellowship Halls. The kitchen is recognized as a donor kitchen and is otherwise uncertified by King County Health Department. A qualified food handler must be on the premises and in a supervisory role whenever the kitchen is rented. Groups may use the kitchen to provide food for their own member, at no charge to their members, and/or to provide food for those in need. Groups who rent the kitchen may use it to store food to be served during an event and have access to the refrigerator, counters and sinks only. No certified food handler necessary.
Smaller Kitchen		A small kitchen with comfortable eating area	17' x 13'	6 people at table 2 (socially distanced)	N/A		N/A	Refrigerator and countertops may be used for temporary storage for groups using the Fireside Room. There is a microwave, coffeepot and small refrigerator available.
Wesley Room		A nicer, larger adult meeting room which can also be used as a special chapel and worship space.	20' x 24'	14 at (4) 6-ft tables or 14-18 in worship configuration 5 (socially distanced)	Screen, TV, DVD player	yes	Yes	Please plan to move your supplies in and out as needed. Carts are available. There is an HDMI cable and specific directions for AV equipment use
N7		This soundproofed room can be used for choir and band practices, as well as meetings.	25' x 26'	24 in chairs 15 (socially distanced using the whole space)	piano	yes	yes	The piano may not be moved without permission.
Office/Conference Room S27		An office (with storage space) or small meeting/conference rooms	12' x 19' + 9' x 4' storage area	2 - 4 people socially distanced = 2	N/A	yes	Yes	This room would make a great dedicated office space with an exterior entrance across the hall. If this room is not dedicated office space, items may not be stored therein.
Community Office (shared space)		Location, desk, phone, data outlet, and office supplies make this a convenient office space for consultations, small meetings and counseling.		3 people (2 socially distanced)	No	Yes	No	Plese do not store anything in this space. It is a space for everyone. Storage is available elsewhere if needed.
ADULT MEETING ROOMS		Great spaces for small group meetings. All have additional seating possible. Some can be combined with neighboring room for more seating.						

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S11		Small adult meeting room next to an outside entrance and patio	11' x 17'	12 at (2) 6-ft tables 4 (socially distant)		Yes	Yes	
S15	https://drive.google.com/drive/folders/1-cnWSEWIZc_jj4gCBwJ0ABDYPFY94T4P?usp=sharing	Large adult meeting room with outside entrance and patio,	21' x 30'	16 at (2) 8-ft tables 6 (socially distanced)		Yes	Yes	This room has an unkeyed outside entrance and access to the patio, picnic table, and front yard. Groups should not store their belongings in the cupboards.
N8		An adult meeting room	18' x 24'	10 (socially distanced) to 20 at tables. An additional 20 chairs are available		yes	yes	
N11		A smaller adult meeting room	18' 12'	8 at (1) 6-ft table 2 socially distanced	No	Yes	Yes	Can be combined with N 8 for a larger space. See photos by clicking on the photo
CHILDREN SPECIFIC ROOMS		Great spaces for babies, toddlers, and school aged children/youth.						
S23 (Youth/Adult)	https://drive.google.com/drive/folders/1xn5mWYZP2gx9u_p1pDBL5wZ_xJ4APqXo?usp=sharing	A small classroom or meeting space.	12' x 19'		No	Yes	Yes	This room is close to an outside entrance to patio. This room may be loud when people are moving around in Benson.
S22 (Elementary)		A great classroom for school-aged children	18' x 18'	20 at kid-sized tables 10 (socially distanced)	8T	Yes	Yes	This room is not appropriate for use by adults alone. This room is may be loud when people are moving around in Benson.
S21 (Toddlers)		A great space for younger toddlers	12'x19'	8 at table 2 (socially distanced)	No	Yes	Yes	This room may be loud when people are moving around in Benson.

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S19 (Nursery)		A great space for babies and toddlers	12' x 28'	8 babies and caregivers 4 (socially distanced)	No	No	No	This room has special sanitation requirements.
S7 (Preschool)		A great space for preschool classes	11'x17'	12 at tables 4 (socially distanced)	Whtieboard	Yes	Yes	This room is conveniently located close to the elevator.
STORAGE SPACES								